

# WESTON WING PRESCHOOL CALENDAR

2016 - 2017

Wednesday, August 31st	School Opens
Monday, September 5	Closed for Labor Day
Monday, October 10	Closed for Columbus Day
Friday, November 11	Closed for Veterans Day
Wednesday, November 23 close @ 4:00	Closed for Thanksgiving Break
Thursday & Friday, November 24 & 25	Closed for Thanksgiving Break
Friday, December 23 close @ 4:00	Closed for December Break
Monday, January 2	Closed for New Years Day-HNY!
Monday, January 16	Closed for Martin Luther King, Jr. Day
Monday, February 20	Closed for Presidents' Day
Monday, April 17	Closed for Patriots' Day
Monday, May 29	Closed for Memorial Day
Friday, June 16	<i>Last day of school contract</i>
Monday & Tuesday June 20 & 21	Closed for Summer Program Prep
Wednesday, June 21	Start of Summer Camp
Tuesday, July 4	Closed for Independence Day
Friday, August 25	Last day of Summer Camp

## **INCLEMENT WEATHER AND CONTINGENCY PLAN INFORMATION-**

When a "snow day" is announced for the Weston Public Schools, Weston Wing will be closed for the day. When a "two hour delay opening" is announced for the Weston Public Schools, Weston Wing will open at 10 o'clock for the day.

**PLEASE TUNE INTO LOCAL NEWS STATIONS WHDH, WBZ, NECN, ETC.**

If there is inclement weather during a public school vacation week Weston Wing will alert families via: TEXT REMIND, WEBSITE & phone message at school.

### **CONTINGENCY PLAN FOR FIRE, NATUARAL DISASTER, LOSS OF UTILITIES**

In case of fire, natural disaster, or situations necessitating evacuation of Weston Wing, the following plan will be implemented. The Fire and Police Departments will be called. We will evacuate Weston Wing and have designated the United Methodist Church as our evacuation site. We will remain there until all the children have been picked up.

The United Methodist Church is located at 377 North Ave.

Director Cell: 978-505-5984 Church Number: 781-893-9595

In case of extended loss of utilities, Weston Wing will close. All parents will be notified by telephone, cell phones, text via our REMIND school alert system.

### **CONTINGENCY PLAN FOR SHELTER IN PLACE**

In the event of a natural disaster when children cannot be evacuated from the center the children will be brought to designated area in building for safe shelter. WE do not have a basement and the children shelter in place downstairs outside of childrens bathroom in hallway intentionally away from all windows.

**MISSING CHILD PLAN:** In the event of a missing child 911 will be called. Weston Wing will immdiately lock down. Parents will be notified. No one leaves or enters building. A full investigation of the event is reviewed and inolved staff members are placed on leave until

**matter is satisfactorily resolved.**

**FRONT DOOR CODE FOR ENROLLED FAMILIES ONLY (not children).**